



INSTRUCTIONS FOR POSTER SESSION PRESENTATIONS

All poster sessions will be held in S2, First Floor at the Kaohsiung Exhibition Center.

Please refer to the Technical Program for your assigned date, time and poster number. We recommend that you search this document by your paper title. A floor plan with assigned poster number locations will be sent prior to the Conference.

SET-UP TIMES:

Sunday, June 18	15:00 - 18:00
Monday, June 19	08:00 - 10:00

ALL posters are to be set-up by 10:00 on Monday and remain up during the entire Conference. This will give additional time to view posters during breaks and before the Conference sessions.

DATE AND TIME OF POSTER SESSIONS:

Monday, June 19	14:00 - 16:00
Tuesday, June 20	14:00 - 16:00
Wednesday, June 21	14:00 - 16:00

On your assigned day, please plan to spend the entire session at your poster for questions and discussion.

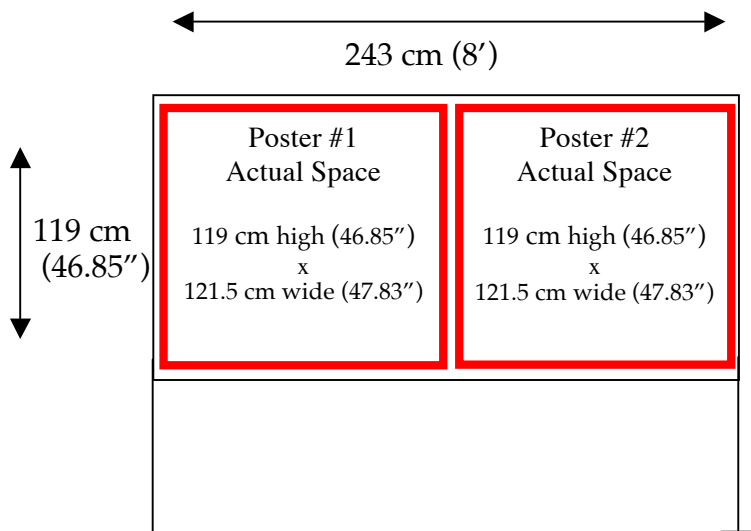
TAKE DOWN:

Thursday, June 22	08:30 - 16:00
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All posters must be removed by 16:00 on Thursday. You are responsible for your poster. All posters left after 16:00 will be disposed. Please remove your poster promptly.

POSTER PREPARATION

- There will be two posters per board per side. One poster per presentation.
- The actual space where you may place your poster is:
 - 119 cm high (46.85") x 121.5 cm wide (47.83").
 - Your poster **CANNOT** be larger than this. It may be smaller if you wish.
 - We suggest that you create your poster in the A0 standard size (118.9 cm high x 84.1 cm wide).
- Double sided tape will be provided for your use to attach poster to board.
- Please use poster paper **ONLY** to prepare your poster.
- It is our recommendation that you do not laminate your poster. The lamination is sometimes too thick and once the poster is rolled it holds that form and wants to roll back up. The tape is not strong enough and the poster will just 'pop' off the board.
- Poster Diagram - Please note that diagram is not to scale.



EFFECTIVE POSTER PRESENTATIONS

- When planning a poster presentation, it is useful to keep in mind the advantages of a poster over a podium presentation. Posters are available for viewing throughout the meeting and interested viewers have scheduled time for discussion, not just a few minutes.
- Carefully and completely prepare your poster well in advance of the Conference. There will not be time nor materials available for last minute preparation at the Conference. Practice setting up the poster before you leave for the Conference to determine what it will look like and to make sure that you have all of the necessary pieces.
- The title of your paper should appear at the top of your poster in CAPITAL letters. The size of the characters should be at least 2.5 cm high (1"). Below the title, place the authors' names and affiliations.
- It is important that you remember that the audience viewing your poster and listening to your presentation will be 2 meters (6 feet) from your poster. Please double-check your poster from 2 meters (6 feet) to ensure good readability.
- Use text sparingly. Use pictures, cartoons, and figures rather than text wherever possible. Bright colors will greatly enhance the attention of the viewer.
- Please be advised that audio-visual equipment will not be provided for poster presentations. You may bring your own laptop computer and run it off your battery (power will NOT be available). If you require a table please send an email request to: sgalloway@pmmiconferences.com. Tables are limited and will be assigned on a first come, first served basis.
- The flow of your poster should be from the top left to the bottom right.
- Make your poster as self-explanatory as possible, so that you will have time for in-depth technical discussions.
- The poster board will have your assigned number on it, so there is no need for you to include your number on your poster.